

**PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 6, 2026**

The Regular Meeting of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority was held on Wednesday, May 6, 2026, at 4:30 p.m. in the Administration Building, 188 Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Runfeldt called the meeting to order at 4:45 p.m.

ROLL CALL

Members Present: Robert Voorman, Thomas Boorady, Arthur Schmidt, David Kohle, Jerry Notte

Absent: Raymond Verdonik, Anthony Campisi, David Runfeldt

Also Present: Thomas Bongiovanni, Executive Director; Ernest DeGraw, Plant Superintendent, Brian Carey, Authority Engineer, Karen Napolitano, Secretary; John Napolitano, Cleary Giacobbe; John Scheri, Mott MacDonald

OPEN MEETING STATEMENT

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by filing written Notice and Agenda with the Authority Secretary and Municipal Clerks of Lincoln Park, Fairfield and Pequannock, and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and on the official Authority website, and by serving notice thereof to the Herald News, Record, and Suburban Trends newspapers.

MINUTES APPROVAL

Mr. Kohle called for a motion to approve the Regular Meeting Minutes of April 8, 2026, seconded by Mr. Boorady.

AYES: Kohle, Boorady, Voorman, Schmidt

ABSTAINED: Notte

ABSENT: Verdonik, Campisi, Runfeldt

REPORTS OF COMMITTEES

FINANCE

Mr. Notte presented the Treasurer's Report for the month of May (copy attached), the monthly financial reports for Mott MacDonald and Cleary Giacobbe, and the vouchers. He recommended the vouchers be paid as presented.

PURCHASING and PERSONNEL

In Mr. Campisi's absence, Mr. Bongiovanni presented the Personnel Actions for May. Mr. Bongiovanni also noted that our Chief Operator has put in for retirement effective July 1, 2026. A succession plan is in place.

PLANT OPERATIONS

Mr. Boorady referred to the Operations Report on the table. Mr. Carey reported that there was an issue with the meter at the back gate and it will need to be replaced. Flows are being estimated until the new meter is installed. Mr. Bongiovanni reported on the extension to the Sludge Hauling contract. A discussion ensued.

PLANNING and EXPANSION

Mr. Schmidt had nothing to report.

CONSTRUCTION

Mr. Verdonik was absent. Mr. Carey referred to the Construction Report on the table. He reported that balancing and alarm issues are the only base work items remaining on the boiler project. Additional change order work is being considered. The Jane Road pump station project is on schedule to begin in June. He also noted that the Electrical Testing and Maintenance project inspection reports are expected back next week, and the roof project is scheduled to be completed in two weeks.

INSURANCE and LEGISLATIVE REVIEW

Mr. Voorman had nothing to report. Mr. Napolitano reported the state is looking to pass some PFAS restrictions on certain products to help reduce the PFAS levels. He also reported that the state healthcare plan costs for 2027 are expected to increase significantly.

LEGAL and PUBLIC RELATIONS

Mr. Kohle had nothing to report. Mr. Napolitano reported the PFAS case with Dupont 3M is moving towards a settlement.

MANAGEMENT REPORT

Mr. Bongiovanni reported that in addition to Mr. DeGraw receiving the Leroy Forman award, mentioned last month, he will also be receiving a lifetime achievement award. The Board congratulated Mr. DeGraw. Mr. Bongiovanni also informed the Board that comments were sent to the DEP regarding the NJPDES permit, and we are waiting to hear back. He also reported that the 2025 Audit Report in draft form has been received and is under review. Copies will be provided to the Board once the review is complete. He also noted that the WEFTEC conference in New Orleans is coming up in September. He requested that any Board Member interested in attending should let the Authority know. He also noted that the Authority will arrange for a tour of the plant facilities in the fall for the Board and members of the Authority's Participants if anyone is interested.

ENGINEER'S REPORT

Mr. Scheri referred to the monthly Engineer's Report on the table and brought the members up to date on all on-going projects.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

All members received copies of the correspondence prior to the meeting. All correspondence is on file with the Authority Secretary.

PUBLIC DISCUSSION

There was no public present.

RESOLUTIONS:

RESOLUTION #26-031: Authorize 1-Year Contract Extension for Loading, Transport and Delivery of Liquid Sewage Sludge

WHEREAS, by previous Resolution, the Pequannock, Lincoln Park, and Fairfield Sewerage Authority (the "Authority") entered into an agreement with R-D Trucking, Inc. ("R-D") for loading, transport, and delivery of liquid sewage sludge; and

WHEREAS, the original contract terms allow for a one-year contract extension; and

WHEREAS, the Authority has determined that R-D has successfully performed its contracted services; and

WHEREAS, the Local Public Contracts Law allows for a contract extension to include approved price changes; and

WHEREAS, the Authority approved a unit price change of three percent (3.0%), from \$0.037/gallon to \$0.0381/gallon; and

WHEREAS, the approved price change does not exceed the current index rate at that time and is permissible under the Local Public Contracts Law; and

WHEREAS, the Authority wishes to formally authorize an extension of the agreement between the parties for a one-year period under the current terms and conditions.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The one-year extension of the agreement between the Authority and R-D Trucking, Inc. for loading, transport, and delivery of liquid sewage sludge, commencing July 1, 2026, is hereby approved.
2. The Authority is hereby authorized and directed to execute any documents necessary to effectuate the terms of this Resolution.

MOTIONED BY: Mr. Notte; SECONDED BY: Mr. Boorady

AYES: Notte, Boorady, Voorman, Schmidt, Kohle

ABSENT: Verdonik, Campisi, Runfeldt

RESOLUTION #26-032: Authorize Execution of a Utility Engineering and Construction Agreement (UECA) and a UECA Amendment with the New Jersey Department of Transportation

WHEREAS, the New Jersey Department of Transportation ("NJDOT") is undertaking a project to replace guiderails located in several townships, including Pequannock Township, Morris County (the "Project"); and

WHEREAS, the Project may require the protection, relocation, and/or adjustment of the existing Sanitary Sewer Facilities system owned and operated by the Pequannock, Lincoln Park, and Fairfield Sewerage Authority (hereinafter the "Authority"); and

WHEREAS, NJDOT has submitted a proposed Utility Engineering and Construction Agreement (UECA-16-Guiderail North, Contract 4-223590) and a corresponding Amendment with Exhibits 1-9 for execution by the Authority; and

WHEREAS, under the terms of said Agreement, NJDOT will fully perform and pay for the relocation of the Authority's facilities related to the Project or authorize and reimburse the Authority for actual costs incurred for the design, protection, relocation, or adjustment of its facilities necessary for the Project; and

WHEREAS, the Authority desires to enter into this Agreement with NJDOT for the completion of the Project.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park, and Fairfield Sewerage Authority as follows:

1. The aforementioned recitals are incorporated herein by reference as if set forth at length.

2. The Authority hereby authorizes the Executive Director to execute the Utility Engineering and Construction Agreement (UECA-16-Guiderail North, Contract 4-223590), the associated Amendment, and the Buy America Commitment Letter associated with the NJDOT Project.

3. The Executive Director and other authorized representative of the Authority are further authorized and directed to execute any and all additional documents, modifications, or certificates of compliance required by NJDOT, which are necessary to fulfill the intent and purpose of this Resolution and to facilitate the Project.

MOTIONED BY: Mr. Boorady; SECONDED BY: Mr. Kohle
AYES: Boorady, Kohle, Voorman, Schmidt, Notte
ABSENT: Verdonik, Campisi, Runfeldt

RESOLUTION #26-033: Operating Vouchers Approval (copy attached)

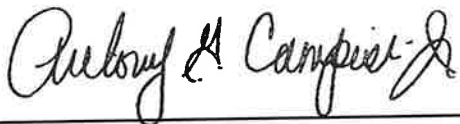
MOTIONED BY: Mr. Notte; SECONDED BY: Mr. Boorady
AYES: Notte, Boorady, Voorman, Schmidt, Kohle
ABSENT: Verdonik, Campisi, Runfeldt

RESOLUTION #26-034: Construction Fund Vouchers Approval (copy attached)

MOTIONED BY: Mr. Kohle; SECONDED BY: Mr. Boorady
AYES: Kohle, Boorady, Voorman, Schmidt, Notte
ABSENT: Verdonik, Campisi, Runfeldt

ADJOURNMENT

There being no further business to come before the Authority, on motion by Mr. Kohle, seconded by Mr. Voorman, and all in favor, the meeting was adjourned at 5:07 p.m.



Anthony G. Campisi, Jr., Secretary
Dated: May 6, 2026



Karen Napolitano, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

May 6, 2026

Period Ending April 30, 2026

ACCOUNT BALANCES:

OPERATIONS AND ADMINISTRATION

Revenue Account	\$10,202,012.19	
Revenue - NJCMF	6,211,166.68	
Operating Checking Account	191,010.72	
Payroll Checking Account	219,520.26	
Renewal & Replacement - NJCMF	8,258,140.57	
Renewal & Replacement - CD	0.00	\$25,081,850.42

CONSTRUCTION AND GENERAL

Construction Fund	\$460,335.35	
Construction Fund - NJCMF	\$3,734,925.41	
Construction Fund - CD	0.00	4,195,260.76

TOTAL FUNDS APRIL 30, 2026

\$29,277,111.18

MONTHLY EXPENDITURES:

OPERATIONS AND ADMINISTRATION

Operating Bills	\$314,596.14 *	
Payroll - Salaries & Wages	223,851.26	
- Benefits	84,690.73 *	
- Taxes	15,875.64	\$639,013.77

CONSTRUCTION

14,970.69 *

TOTAL EXPENDITURES FOR APRIL 2026

\$653,984.46

* Amount shown has not been deducted from above account balances.



Robert Voorman, Treasurer



Karen Napolitano, Secretary to the Board

OPERATING
RESOLUTION #26-033

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #26744 through #26825 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Check #	Voucher #	Amount	Description	Account
Accurate Pest Control, Inc.		26744	89.17	Pest Control/Apr'26	51.41
AGL Welding Supply Co.,Inc.		26745	1,522.63	Welding Tank Refills & Annual Tank Rentals	51.31
All Jersey Garage Door		26746	875.00	Repair Door Switches/Headworks Garage	51.33
Allen Paper & Supply Co.		26747	101.96	Cleaning Supplies	51.41
Amazon		26748	403.66	Admin Kitchen Supplies/UPS Battery	51.31
Amazon			63.43	Bug Zapper Bulbs/Admin Kitchen Trash Can	51.41
Amazon			36.96	Wall Clock/Lab	51.42
American Wear		26749	429.96	Uniforms	51.43
AP/Certified Testing		26750	720.00	Field Test/Backflow Preventor/City Water	51.65
Apollo Flag Co.		26751	170.00	NJ Flag	51.31
Blue Diamond Disposal, Inc.		26752	574.00	Garbage Disposal/Apr'26	51.51
Blue Diamond Disposal, Inc.		26753	1,836.90	Grit & Screening/Mar'26	51.51
Borough of Lincoln Park Water		26754	405.58	Pumpstation Water	51.14
Broadvoice		26755	741.86	Telephone (3/21-4/20/26)	31.35
Clark/BDS		26756	9.24	Key Stock/Shop Supplies	51.31
Cleary Giacobbe Alfieri Jacobs		26757	1,538.00	General & Retainer thru Mar'26	51.58
Costello's Hardware		26758	57.29	Sealant/Batteries/Toilet Kit/Shop Supplies	51.31
Costello's Hardware			63.19	Paint Pails & Brushes/Shop Supplies	51.35
Costello's Hardware			50.74	Windshield Wipers/Plant Truck	51.36
Costello's Hardware			69.99	Bug Zapper/Shop Supplies	51.41
Direct Energy		26759	49,508.12	Plant Electric (3/19-4/19/26)	51.11
Donna Peteja		26760	700.00	Retiree Health Benefits/May'26	21.12R
Engineered Solutions Corp.		26761	3,702.00	Computer Support/Operations	51.52
Engineered Solutions Corp.			10,336.00	Instrumentation Troubleshooting	51.56
Engineered Solutions Corp.			3,330.80	Computer Upgrades	61.10
Engineered Solutions Corp.			8,916.00	Network Upgrade 2025	61.10
ESRI		26762	1,066.00	Annual Renewal/GIS Hosting (7/3/26-7/2/27)	51.52
Excelsior Blower Systems, Inc.		26763	1,793.00	PM/Plant Blowers	51.33
Fisher Scientific		26764	742.95	HDPE Bottles/Chemicals/Lab	51.42
Fisher Scientific			556.60	Gloves/Lab	51.44
Gannett Media Corp		26765	92.48	Public Notice/Website Access	31.32
Grainger, Inc.		26766	3,446.48	UPS/Various Parts & Tools/Shop Supplies	51.31
Grainger, Inc.			86.40	Dry Wipe Rolls/Shop Supplies	51.41
Grainger, Inc.			57.82	N95 Masks/Shop Supplies	51.44
Health Equity/WageWorks		26767	75.00	HC FSA Admin Fee/Apr'26	31.38
Home Depot		26768	429.05	Shop & Admin Kitchen Supplies	51.31
Home Depot			30.33	Buckets/Sponges/Drain Cleaner/Operations	51.41
Home Depot			77.91	Weed Killer/Operations	51.54
Institute for Prof. Development		26769	200.00	Four Webinars/2 Employees	31.24
Jersey Central Power & Light		26770	13,793.46	Plant Electric	51.11
Jersey Central Power & Light			5,977.35	Pumpstation Electric	51.12
Lorraine Tuohey		26771	700.00	Retiree Health Benefits/May'26	21.12R
Maximum Material Handling, LLC		26772	4,271.63	3-Ton Chain Hoist/CPS	51.33
McMaster-Carr Supply Co.		26773	140.77	Washers/Shop Supplies	51.31
McMaster-Carr Supply Co.			164.21	Weed Killer/Shop Supplies	51.54
Mike's Mobil Maintenance LLC		26774	5,300.00	Transport & Install Dimminutor/DPS Grinder #1	51.33
Miller Energy Inc.		26775	131.49	Shipping & Contactors/CPS Dimminutor	51.31
Miller Energy Inc.			1,431.75	ABB Ammonia Reagent/Lab	51.42

Payee	Check #	Voucher #	Amount	Description	Account
Mott MacDonald Group, Inc.		26776	138.71	Operation Support	51.53
Mott MacDonald Group, Inc.		26777	2,500.00	General Consulting/Apr'26	51.53
Mott MacDonald Group, Inc.			7,741.40	PFAS Study	51.53
Mott MacDonald Group, Inc.		26778	977.57	Permitting Services	51.63
Mott MacDonald Group, Inc.		26779	2,608.44	IPP Services 2025-2026	51.63
Mott MacDonald Group, Inc.		26780	1,109.81	Jane Road PS Upgrade	61.26c
Mott MacDonald Group, Inc.		26781	3,394.97	Electrical Maintenance & Testing	61.28c
Mott MacDonald Group, Inc.		26782	1,140.55	SDB Lower Roof	61.40e
New Jersey Manufacturer's		26783	5,688.00	Workers Compensation	51.48
New Jersey Natural Gas		26784	20,000.00	May Estimate	51.15
NJWEA, Registrar		26785	5,223.00	AEA Annual Conf. Registrations/10 Employees	31.24
Omni Services, Inc.		26786	2,322.00	Hose/Shop Supplies	51.31
One Call Concepts		26787	167.60	One Call Messages/Apr'26	51.62
Optimum		26788	180.39	Internet Service (4/16-5/15/26)	31.35
Optimum Fiber		26789	190.99	Fiber Service (4/16-5/15/26)	31.35
Optimum/CPS		26790	128.30	Phone/CPS (4/16-5/22/26)	31.35
Optimum/PPS		26791	112.95	Phone/PPS (4/21-5/22/26)	31.35
Passaic Valley Sewerage		26792	44,080.00	Liquid Sludge Disposal (4/1-4/30/26)	51.55D
Power Place		26793	1,219.81	Service & Repairs/Riding Mower	51.54
Primepoint, LLC		26794	269.70	Payroll Processing/Apr'26	31.38
PSE&G		26795	3,596.02	Jane & Fairfield Roads	51.12
PSE&G		26796	4,267.47	Glenroy Road	51.12
R & D Trucking		26797	34,336.00	Sludge Removal (4/1-4/30/26)	51.55H
Robert N. Bongiovanni		26798	700.00	Retiree Health Benefits/May'26	21.12R
Samson Metal Service		26799	3,487.33	SS Pipes/Shop Supplies	51.31
Sherwin Williams		26800	742.23	Paint/Operations	51.35
Skyline Environmental, Inc.		26801	12,878.75	Health & Safety Training	51.64
State of NJ/Pensions & Benefits		26802	106,005.91	Health & Dental Benefits	21.12
TBSA/Brian Carey		26803	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Diane Tresca		26804	14.72	Mileage/Bank & Staples	31.21
TBSA/Diane Tresca			5.10	Fax Sent/DOL FMI	31.33
TBSA/Ernest DeGraw		26805	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Jason Tillery		26806	300.00	Cell Phone/Dec'25 May'26	31.35
TBSA/Joseph Gibson		26807	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Karen Napolitano		26808	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Lorraine Ciampa		26809	8.96	Mileage	31.21
TBSA/Lorraine Ciampa			73.48	Drinks/Cake/Supplies/Employee Exit Lunch	51.47
TBSA/Nicholas Stein		26810	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Patrick Tuohey		26811	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Petty Cash		26812	124.50	Food/Board Mtg (4/8)	31.36
TBSA/Petty Cash			185.05	Food/Hernandez Exit Lunch	51.47
TBSA/Richard Walter		26813	300.00	Cell Phone/Dec'25-May'26	31.35
TBSA/Thomas Bongiovanni		26814	105.85	Expenses/AEA Meeting (4/23)	31.21
TBSA/Thomas Bongiovanni			326.34	Cell Phone/Dec'25-May'26	31.35
TBSA/Thomas Bongiovanni			80.00	PE License Renewal	51.61
Travis, Inc.		26815	18,914.00	Contract 2024-1 Electrical Maint. & Testing	61.28c
USA Blue Book		26816	89.25	Green Mark Out Paint/Shop Supplies	51.31
USA Blue Book			233.81	BOD Bottles/Safety Pipet Bulbs/Lab	51.42
USALCO Baltimore Plant, LLC		26817	12,076.79	Polyaluminum Chloride	51.25
Verizon		26818	339.00	Telephone (4/28-5/27/26)	31.35
Verizon Wireless		26819	381.26	PS Modems	31.37
VSP Vision Insurance Co. (CT)		26820	377.45	Vision Coverage/May'26	21.12
W. B. Mason Co., Inc.		26821	478.34	Ink/Staples/Admin & Shop	31.33
Wayne Auto Supply		26822	32.82	Oil/Shop Supplies	51.34
Wayne Electrical Supply Company		26823	129.04	Various Parts/Shop Supplies	51.31

Payee	Check #	Voucher #	Amount	Description	Account
WEX Bank/Quick Chek Universal		26824	461.55	Fuel Purchases/Apr'26	51.34
William Murphy		26825	700.00	Retiree Health Benefits/May'26	21.12R
2026 BUDGET TOTAL			429,562.37		


New Jersey Natural Gas	Estimate		-20,000.00	Accounting Adjustment	51.15
New Jersey Natural Gas	45819	26698	6,319.13	Accounting Adjustment	51.15
Mott MacDonald	45772	26744	1,260.83	Accounting Adjustment	61.30e

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on May 6, 2026.

Dated: May 6, 2026



 David A. Runfeldt, Chairman



 Robert A. Voorman, Treasurer



 Karen Napolitano, Secretary to the Board

CONSTRUCTION
RESOLUTION #26-034

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #1121 through #1124 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.


Payee	Check #	Voucher #	Amount	Description	Account
Mott MacDonald Group, Inc.		1121	1,700.92	Solids Building Boiler Replacement	81.60c
Mott MacDonald Group, Inc.		1122	636.53	South Side Jockey Pump	81.61e
Mott MacDonald Group, Inc.		1123	1,365.70	South Side Jockey Pump	81.61e
Mott MacDonald Group, Inc.		1124	11,267.54	LSRP Services/UST Removal	81.62e
2026 BUDGET TOTAL			14,970.69		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on May 6, 2026.

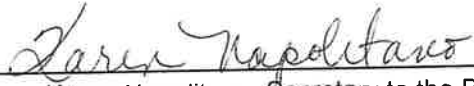
Dated: May 6, 2026



David A. Runfeldt, Chairman



Robert A. Voorman, Treasurer



Karen Napolitano, Secretary to the Board